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| PERSONAL INFORMATION | **Dragomir Jovic** |
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| C:\Users\Drakce\Desktop\DSCN1885.JPG | Kneza Mihaila Obrenovica 95, Nis 18000, Serbia |
| * +381621643640 ( Serbia) * +971506152127 (UAE), |
| [dragomir.jovic71@gmail.com](mailto:dragomir.jovic71@gmail.com) |
| https://rs.linkedin.com/in/dragomir-jovi%C4%87-18493071 |
| Skype dragomir .jovic71 |
| Sex Male | Date of birth 11/12/1971 | Nationality Serbian | Marital status Married |
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| WORK EXPERIENCE  February 2017- September 2018 | **Maintenance/Workshop/Facility Manager with a proven track record of success in managing sophisticated plants, properties, equipment and assets and keeping up with high standards of maintenance and customer service.**  **Maintenance Manager of the heavy machineries, facility, equipments and related installations**  **UQ – Fujairah UAE- Querry,facilitys, maintenance**   * Managing, maintaining and supporting the reliability of the systems, equipment, properties and assets in the facility. * Managing procurement functions and providing support for the facility’s budget. * Maintaining and operating the facilities – managing resources including budget, staff, contractors, consultants and finances. * Supervising procurement, allocation, distribution control and cost compilation/analysis. * Managing day-to-day operations of the facility (plant and query) including supervision of staff, contractors, and consultants. * Decisions about priorities in the maintenance and repair of machinery, equipment, trucks,plants and installations * Organizing and monitoring operation of machinery services in a workshop, facilities and the ground * Making decisions on the necessary number of workers and qualifications for services performed in the maintenance of machines,trucks, facilities, equipment and installations (electrical, plumbing, A/C, generators and mechanical works) |
| September 2015 –  February 2017 | **Maintenance Manager of the /Production plant , Query and Road Substrates, Concrete Base, (all installations and equipment)**  Put Inzinjering – heavy construction company LLC **SERBIA**   * Organization of all aspects of work related to query and substrates production. * Planning strategy to ensure an efficient management of assets. * Managing, maintaining and supporting the reliability of the systems, equipment, properties and assets in the facility. * Managing procurement functions and providing support for the facility’s budget. * Maintaining and operating the facilities – managing resources including budget, staff, contractors, consultants and finances. * Supervising procurement, allocation, distribution control and cost compilation/analysis. * Managing day-to-day operations of the facility (plant and query) including supervision of staff, contractors, and consultants. * Leading, managing and coordinating team/teams of civil/mechanical engineers, supervisors, contractors.   Facility works included but not limited to: civil works, , MEP, refurbishments, fits-out, concrete base … |
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| May 2012 – September 2015 | **Workshop/Maintenance Manager** |
| ECOC SA , Bata ,**Equatorial Guinea** |
| Managing, scheduling and coordinating assigned workshop and real estate services.   * Comparing costs for required goods / services to achieve maximum value. Organizing procurements department. * Planning best allocation and utilization of space & resources for heavy equipment, trucks, special equipments.. * Managing day-to-day operations of the facility and civil site including supervision of staff, contractors, and consultants * Checking that agreed work by staff or contractors has been completed satisfactorily. * Organizing and monitoring operation of machinery services in a workshop, in a field (heavy density rainforest).   Maintaining works in Presidential Palace (electrical, plumbing,generators, civil and mechanical works) |
| August 1997 – May  2012 | **Logistic and Transport/Workshop Manager** |
| PZP Nis, Serbia |
| * Organization of mechanical site preparation. * Organization and monitoring of service functions and maintenance staff. * Defining a scope of works, quality norms and defining HSE measures and procedures. * Negotiating with subcontractors. * Defects inspection, overhaul, repair and replacement of parts of construction equipment and trucks (engine, transmission, drive systems, undercarriages, brake system, etc.). * Directing and coordinating activities between other departments on daily bases: engineering, procurement. * Organization, monitoring and controlling of procurement department. * Being responsible for the services and operation management. * Coordinating and leading a team or teams of staff to cover various areas. |

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| EDUCATION AND TRAINING |  |

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| October 1990 –  January 1997  Certificate (s*)* | Mechanical Engineering |  |
| University of Nis, Faculty of Mechanical Engineering-Technical College, Serbia  Bachelor's degree, a general direction of mechanical engineering | |
| Training certificate - WIRTGEN ( cold milling machine W1000F/W2000)  Training  certificate - VOGELE (Ergo Plus, Road Pavers)  University of Nis, Faculty of Mechanical Engineering – Certificate for Mobile Hydraulics ( hydrostatic and hydrodynamic) | |

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| PERSONAL SKILLS |

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| Native language(s) | **Serbian, Croatian** |
| Other language(s) | UNDERSTANDING | SPEAKING | WRITING |
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| **Russian**  **English**  **Spanish** | Intermediate level |
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| Communication skills | * Good communication skills gained through my experience on previous positions * Good presentation and negotiation skills |

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| Organisational / managerial skills | * Management and administrative skills. * Multiple projects management. * ISO 9001 Quality management standard application. |

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| Job-related skills | * independent decision making skills * excellent planning and organizational skills * strong analytical and problem solving skills |

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| Computer skills | * Microsoft Office™ tools * Solid Vorks |

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| Other skills | * Work with programs for users of mechanical equipment (CATERPILLAR - SIS, CUMMINS -Cummins quick serve and Cummins filtration, SKF, TIMKEN, SHELL-lube match, DONALDSON, BALDWIN FILTERS) * Brand of mechanical equipment which was repaired/controlled/serviced in Workshop (CAT, O&K, Komatsu, Liebherr, Liugong, Jonjang, Vogele,Terex, Hamm, Dynapac, Bomag, JCB, Atlas Copco, MAN, Mercedes, Scania, Howo, Iveco, MFL, Amann, Svedala, Aristotelis, Teka, SBM....) |

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| ADDITIONAL INFORMATION |  |

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| Projects References | Maintenance, repair and construction of European Corridor X – 280 km  Construction and maintenance Equatorial Ginea Highway – 240km  Maintenance of Presidential Palace , Bata, Equatorial Guinea  Precast concrete construction of production halls Johnson, Yura, Micheline, etc. in Serbia .  Preventive and corectiv maintenance of the equipments in quarry and jetty, which are related for production, transport and export materials from contract - UAE |